

**** Appraisal Order / Letter of Engagement ****

Salvatore Appraisals

A division of Salvatore Solutions Group, LLC

36317 Dickson Dr, Sterling Heights, MI 48310

Kurt Salvatore – Certified Residential RE Appraiser

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Appraisal Client Details

Order Date ____/____/____

Date Report(s) Needed ____/____/____

Appraisal requested by: Name _____ Ph: _____

Address: _____ E-mail - _____

Property To Be Appraised

Street Address: _____ City: _____ Zip: _____

Property Access Person: () - Client Named Above () - Other: _____

Purpose of the Appraisal

() - Purchase/Potential Purchase () - Estate () - Divorce () - Investment Property () - Other _____

Fee - \$ _____ Payment Terms and Conditions: Payment is due in full prior to or at the time of the property inspection. The quoted fee is based on the information available at engagement. If unforeseen factors arise (e.g., property type, required forms, additional time, tolls), the fee may have to be adjusted which would be discussed and agreed upon in writing before the report any further work is consummated and completed. If the assignment is canceled after the inspection but before report delivery, a cancellation fee of 50% of the original fee will apply. Rescheduling or cancellations require at least 3 hours' notice; otherwise, an \$85 trip fee will be charged. Appraisal fees are not contingent on the final opinion of value or the outcome of any transaction. Full payment is required regardless of valuation results or disposition of the property. The assignment is considered complete upon email delivery of the final report to the client. While every effort will be made to meet requested deadlines, delivery timelines may vary due to unforeseen circumstances. If a firm due date is required, it must be confirmed in writing at the time of engagement. If court testimony, depositions, or related services are required, additional hourly fees—as determined by the appraiser—will apply, including travel time and associated expenses. Credit Card payments are subject to a 3% processing fee.

Completed Report to be E-Mailed to: _____

Client Signature: _____ Printed Name: _____ Date: _____